

Jefferson County  
Finance Committee Minutes  
January 12, 2012

Committee members: Braughler, James B.  
Jones, Richard C.  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)

1. **Call to order** – Pam Rogers called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present. Staff in attendance was Dave Ehlinger, Heidi Johnson, Gary Petre, Phil Ristow, and Tammy Worzalla.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes.
5. **Citizen Comments** – Phil Ristow reminded the Finance Committee members that the due date to submit the nomination papers has changed from June 1 to April 15. In light of this information, the March County Board meeting will need to discuss any changes in elected officials' salary. Dave Ehlinger explained that historically the Human Resources Committee has dealt with constitutional officers' salary changes.
6. **Approval of Finance Committee minutes for December 8, 2011** – A motion was made by Mode/Jones to approve the minutes for December 8, 2011. The motion passed 4-0 with Braughler abstaining due to his absence in December.
7. **Communications** – None
8. **Discussion regarding state and federal funding for Child Support for calendar year 2012** – Stacey Jensen explained the additional funding received of \$51,823 to the Finance Committee. Dave Ehlinger explained that because of the funding process, this actually results in additional allowed expenditures of \$155,469.
9. **Discussion and possible approval regarding out of state travel for Child Support at the National Child Support Enforcement Association conference in Denver, CO in Aug. 2012** – A motion was made by Jones/Molinaro to approve the out of state travel and computer equipment replacement. The motion passed 5-0.
10. **Discussion and possible recommendation regarding five year election maintenance and support contract with Election Systems & Software, LLC** – Dave Ehlinger explained that ES&S will contract with Jefferson County rather than with every individual municipality and thus gave a discount on the maintenance fees. Applicable costs are being passed on to the municipalities. A motion was made by Molinaro/Braughler to recommend the approval of the five year election maintenance and support contract with Election Systems & Software, LLC to the County Board. The motion passed 5-0.

- 11. Discussion and possible action regarding attendance at the National Council on Behavioral Healthcare conference in Chicago, IL in April 2012 by Kathi Cauley** – A motion was made by Jones/Mode to approve the registration fee for the conference. The motion passed 5-0.
- 12. Discussion and possible action regarding attendance at the national Government Finance Officers Association conference in Chicago, IL in June 2012 by Tammy Worzalla** – Dave Ehlinger recapped the memo give to the committee on this subject. A motion was made by Mode/Braugler to approve the out of state conference. The motion passed 5-0.
- 13. Update on contingency fund balance** – Dave Ehlinger stated there were no changes to the \$285,019.53 balance from the previous month for 2011. The contingency fund for 2012 remains at the original \$400,000.
- 14. Payment of invoices** – A motion was made by Molinaro/Jones to approve the payment of invoices in the amount of \$710,763.94.
- 15. Set future meeting schedule, next meeting date, and possible agenda items** – No changes.
- 16. Adjourn** – A motion was made at 9:10 a.m. to adjourn by Mode/Rogers. The motion passed 5-0.

Respectfully submitted,

Jim Braugler  
Finance Committee Secretary  
Jefferson County  
/tlw - dpe